

| RIGHTS | THEIR MEANING | SERVICE CHANNELS |
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| Right to information | You have the right to obtain accessible, concise, clear, transparent and easy to understand information about the way we use your personal data and how to exercise your rights | |
| Right to access | You have the right to access personal data we have about you. We may charge a reasonable amount to cover administrative costs incurred in providing you with this information. Requests that are clearly unfounded, excessive or repetitive may not be attended to. | |
| Right to rectification | You have the right to have your personal data rectified when they are imprecise or no longer valid and to request to complete them when incomplete | |
| Right to elimination | This is the right to have your personal data erased or eliminated. Please note that this is not an absolute right, as we may need to retain them for legal or legitimate reasons. | |
| Right to oppose receiving commercial mail / newsletter | You may unsubscribe from our commercial mail at any time. The easiest way to unsubscribe is by clicking on the "Unsubscribe" link in any email or notification we send you. Alternatively, please contact us. | |
| Right to withdraw consent at any time (when data processing is based on consent) | You may withdraw your consent to the processing of your personal data when processing is based on consent. However, withdrawal of consent will not accept the legality of any processing we had undertaken prior to this moment. To find out which cases are based on consent, see the table: "What data of yours do we collect?" and "What is the legal basis for processing your data". | |
| Right to oppose processing (based on satisfaction of legitimate interests) | You may oppose our processing of data related to your personal situation at any time, which means you can request processing cease unless there is a certified legitimate interest on the part of SEAS or they are necessary for the formulation, exercising or defence of claims. To find out which cases are based on legitimate interests, see the table: "What data of yours do we collect?" and "What is the legal basis for processing your data". | |
| Right to present a claim before an oversight body | You have the right to present a claim before the Spanish Data Protection Agency regarding SEAS privacy and data processing practices. Feel free to contact us by any of the channels detailed below before presenting a claim before the relevant organisation about data protection. | Mail: lopdp@estudiosabiertos.com Address: SEAS, Estudios Superiores Abiertos S.A.U., C/ Violeta Parra No. 9 – Edificio SEAS – 50015 Zaragoza (Spain) ## Remember we may ask you to verify your identity |
| Right to data portability | You have the right to move, copy or transfer the data you have provided us from our database to another. This right may only be exercised when processing is based on the implementation of a contract or consent and processing is undertaken automatically. | |
| Right to limit processing | You have the right to request a limitation to the processing of your data. If you exercise it, data processing will be subject to limitations (it will be halted), which means we can store the data but not continue to use or process them. This right may only be exercised under the following circumstances: You have already exercised the rights to rectification and opposition, and we are in the process of determining whether we should attend to your request; This processing is illegal which means the data should be eliminated, but you oppose it; The data are no longer needed for processing which means they can be eliminated, but you ask for limitation as you need them for the formulation, exercising or defence of claims. | |

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| Right to deactivate Cookies | <p>You have the right to deactivate Cookies. The Internet browser configuration tends by default to accept Cookies, but they can easily be deactivated by changing the configuration of the browser.</p> <p>Many cookies are used to improve the usability or features of websites and applications; therefore, deactivating them may impede the use of certain parts of our websites or applications as noted in: http://www.seas.es/politica-de-cookies</p> <p>Should you still wish to limit or block all the cookies in place for our websites and applications, you may do so through your Internet browser configuration.</p> | |
| Right to know the origin of your data | When we have not obtained your personal data from our website forms, we should inform you where they came from (e.g., you gave them to a marketing information supplier) | |

If you have any doubts or concerns about the way we process and use your personal data or you wish to exercise any of the rights detailed above, please contact lop@estudiosabiertos.com or write to the following address in Zaragoza: C/ Violeta Parra No. 9 – Edificio SEAS – 50015 or phone us on: 976 700660.
 Feel free to contact our Data Protection Delegate at: dpd@estudiosabiertos.com